

## Annex 3 – Proposed Timetable for the CGR

### Draft timetable for a Community Governance Review (CGR) for Stansted Parish Council

to increase the number of parish councillors

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#### Phase 1: Initiation & Terms of Reference

- 1 December 2025 - Parish council passes resolution requesting CGR.
  - 11 December 2025 - Submit request to principal authority.
  - 11 March 2026 - Report to General Purposes to agree commencing with a CGR
  - 11 March 2026 - Principal authority drafts and publishes **Terms of Reference** (scope includes councillor numbers), Timetable and consultation plan.
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#### Phase 2: Initial Consultation

- 16 March – 17 April 2026 - Public consultation opens inviting views from residents, parish council, and stakeholders, including surrounding councils, Kent Association of Local Councils (KALC) and the Local Government Boundary Commission for England (LGBCE).
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#### Phase 3: Final Recommendations & Order

- Publish recommendations
  - 10 June 2026 report to General Purposes Committee
  - General Purposes Committee approves **Final Recommendations**.
  - Issue **Community Governance Order**
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#### Phase 4: Implementation

- Update electoral registers and arrangements at publication of the register 1 December 2026.
  - Changes take effect at the **next scheduled parish elections** May 2027.
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